

Herricks Public Schools Board of Education

999B Herricks Road New Hyde Park, NY 11040 https://www.herricks.org/HUFSD

Regular Meeting ~ Minutes ~

Thursday, March 12, 2020

7:30 PM

Herricks Community Center

I Call to Order

The meeting was called to order at 6:00 PM by Vice President Henry Zanetti

Attendee Name	Title	Status	Arrived
Juleigh Chin	President	Present	
Henry Zanetti	Vice President	Present	
Nancy Feinstein	Trustee	Present	
James Gounaris	Trustee	Present	
Brian Hassan	Trustee	Present	

II Executive Session

Mrs. Chin moved that the Board of Education recess into Executive Session to discuss contract negotiations and personnel matters. The motion was seconded by Mr. Zanetti and passed by unanimous vote.

III Meeting Reconvened

The Regular Meeting of the Board of Education was reconvened at 7:37pm. There were two student government representatives present.

IV Pledge of Allegiance

V Announcements and Correspondence

Mrs. Chin welcomed the public to tonight's Board of Education Meeting. Mrs. Chin then opened the meeting to announcements and correspondence from the Board. Among the items raised were the following:

The student government representative stated that she talked with the student government about the 2020-2021 proposed budget and they were very excited with the proposals.

Ms. Rutkoske stated the facilities team along with the help of bus drivers/cleaners have been busy with routine seasonal cleaning throughout the District. The Director of Facilities has in place strict cleaning procedures.

Dr. Celano stated that this is a challenging time for everyone and we have never seen

anything like this. He added that he would like to clarify the definition of the word *pandemic*, which is, an outbreak of an infectious disease all over the world. He then added that this is not the first pandemic, there have been others such as the *Swine Flu*. Dr. Celano then stated that we are all working together to make sure we are all safe.

Dr. Celano talked about one of the meetings he attended along with other Superintendents and Laura Curran, Nassau County Executive, Regent Tillis and Dr. Eisenstein, Commissioner of the Department of Health. He added that things are changing very rapidly. Dr. Eisenstein informed the group that there are 40 confirmed cases in Nassau County with the majority of them being in Hempstead. Dr. Celano stated that Dr. Eisenstein also mentioned the following regarding the Coronavirus:

- Most at risk are the elderly and people with pre-existing health conditions
- 80% self-resolve, not serious
- Advises elderly to avoid public gatherings
- Zero pediatric deaths to date
- Best prevention is personal hygiene for yourself, children & family
- Wash hands often
- Don't touch your face
- Virus transmitted through water particles, such as sneezing & coughing
- Practice social distancing: stay 6 feet away from other people

Dr. Celano stated that Herricks is constantly cleaning, far more than ever. Custodial staff is also wiping door knobs during the day throughout the buildings. After school, everything is being wiped down, even inside the school buses. We have encouraged social distancing and have cancelled field trips, large gatherings, and gatherings involving people from outside of the District. Dr. Celano went on to say that Nassau County ended the Section 8 middle school winter athletic season and will announce sometime next week if they are ending or suspending section 8 High School and Middle School spring sports. He then added that because senior citizens are at risk, Nassau County has suspended the Adult Day Care and Nutrition Programs that are held here in the Community Center. Herricks has suspended the Wednesday & Thursday Senior Groups that also meet in this building. We will re-evaluate these closing in the spring.

Dr. Celano then spoke about the State Education Department guidelines regarding school closings. A school district does not make a decision on its own regarding the closing of school. They adhere to the guidance and direction from the Department of Health. The Department of Health states that if there is a confirmed case of the Coronavirus in a school district, the district will be notified by them and the school must close for 24 hours or more. He added that a decision to close a school district long-term would come from Governor Cuomo. Dr. Celano then stated that there has not been a confirmed case of the coronavirus among students or staff members in our District. Other Districts that are closing is because they have had a confirmed case and the Department of Health has told them to close. Dr. Celano also stated that he has been in frequent contact with the Department of Health regarding rumors and the DOH has confirmed that they were baseless rumors. If there is ever a confirmed case of the coronavirus in our District, the Department of Health would notify the person and the District. The person's name remains confidential.

Dr. Celano then stated Dr. Eisenstein's (DOH) view on the negative aspects of closing schools

- Schools are a clean environment
- Loss of Instruction
- Loss of Socialization

Mrs. Feinstein asked that if Herricks did have a case of someone testing positive for the coronavirus, would in-house do the cleaning. Dr. Celano stated that it would be partially done by our in-house facilities team and part by a contracted cleaning company.

Mr. Hassan asked if we have suspended outside groups using our facilities. Dr. Celano stated yes, in order to minimize cleaning and have better control over people coming into the buildings.

Mr. Gounaris, along with other Board members stated that the High School students are in their building for hours after school. Can we limit them to the front of the building so that they don't go into the areas where our custodial staff has already cleaned? Dr. Celano stated that we will keep the front portion of the high school available to the students for club meetings and studying. This will be a new way of functioning but we need to keep students safe.

Mr. Gounaris stated what if the spring sports spring season is cancelled, would the students still be able to practice on school grounds. Dr. Celano stated that we can discuss the possibility of having intramural games among our own students.

Mr. Gounaris stated that maybe we can discuss the possibility of the drama productions going on with no audience but recording the production. Dr. Celano stated that this is a wonderful idea. Herricks has its own TV Studio and the production can be posted on You Tube.

VI Questions or Comments from the Public

Mrs. Chin welcomed the Public to tonight's Board of Education meeting. Mrs. Chin then opened the meeting to announcements and correspondence from the Board. Among the items raised were the following:

A resident commented that this is a valuable lesson that our children can learn from these changes that have been implemented. They can learn to adapt to changes and care outside of themselves and learn how to come together in challenging times.

A resident asked how staying in school is safer than being home during this coronavirus outbreak. Dr. Celano stated that Dr. Eisenstein from the Department of Health stated that if students are at home, they may not be supervised, there would be lack of education and lack of socialization.

Mr. Zanetti stated that if school closes, students would be out in public places.

Mr. Gounaris stated that maybe we should stop the junior and senior students from going

outside for lunch.

Mrs. Feinstein stated that a lot of parents do not have child care and stay with grandparents which put their grandparents at risk of getting the coronavirus.

A resident asked if the staff is comfortable working under these circumstances. Mrs. Chin stated that she doesn't think anyone is comfortable. She added that we don't want to over react and we don't want to under react. Mrs. Chin added that we cannot mandate to have your children stay home unless the governor instructs us. If you feel we are not keeping them safe in school, then you as a parent have to make your own decision if you want to keep them home.

Mrs. Feinstein also stated that it is your decision if you want to keep your child home.

Mr. Gounaris stated that there are many students who don't want to miss out on class instruction.

The Board and Central Administration encouraged the public to stay positive, keep abreast of any new developments, and continue to pray that this is resolved quickly.

A student stated that she is on the Set Committee for the drama production and wanted to know if the committee will still be able to continue creating the sets. Dr. Celano stated that yes, the students will have access to inside the front of the high school building.

Mrs. Chin reminded the public that this pandemic is a constant fluid situation, and added that we are constantly learning and trying to keep up to date with the information that is being given to us.

Mr. Zanetti added that the Board of Education and Administration is working every day and all day long on this and not just during Executive Session.

Dr. Celano added that we will adapt and adjust to the situation and we have to make some sacrifices for the safety of our students. As always, the health and safety of our students are our first priority.

The student government representative asked how the district is expressing these changes to the teachers. Dr. Celano stated that we have discussions during faculty meetings and through emails. We are in constant communication with all of our staff.

Mr. Gounaris reminded the public that whatever you are reading on Facebook is not true. The truth is on the Herricks Facebook page.

Dr. Celano added that unfortunately there is much misinformation on the Internet. There is bias, negative stereotypes and scapegoating. Stigma hurts everyone and is very damaging. He added that counselors are available at any time to support our students.

A resident asked, what is the maximum number of days a student can be absent. Dr. Celano stated that right now our attendance is at an average of 95% in all buildings. Ms. Guercin added that the District sent out a letter this week regarding online learning in

case of extended school closings.

Mr. Gounaris stated that if the District needs to close school, the District still has the five days built into the calendar as a cushion.

Mrs. Chin stated that if we need to close schools for an extended period of time, carriers may not be able to handle the amount of Wi-Fi that will be needed for all students and parents that may have to work from home.

A resident asked if her Middle School student would have the same online experience as the high school students and would they have to hand in their assignments. Ms. Guercin stated that the students will get assignments from their teachers. She added that we are waiting for guidance from the State Education Department if or when we will have to hand in assignments.

A resident asked if the College Board cancelled the SAT Exam for this coming Saturday. Dr. Celano stated that most districts cancelled administering the SAT exam for this Saturday because districts could not get enough proctors.

A resident asked if PTA would still be able to have their meetings. Dr. Celano stated that school buildings will be closing at 6:00pm but that the PTA Presidents can work with the Principal in the building to work out a time. Dr. Celano added that MAYO and NYSSMA will also be cancelled.

A resident made a comment that she feels the students are learning better washing techniques. The resident then asked if the school district was restricting visitors coming into the buildings.

Dr. Celano stated yes and that security has already reinforced this.

A resident asked if we were suspending outside organizations from coming into the buildings. Dr. Celano, along with Ms. Rutkoske stated, yes. We have already suspended YICG, Saturday Recreation and Friday Night Rec. They added that we will reevaluate this after Spring break.

A resident stated that if the schools close for an extended period of time, is one of the online programs being used "Zoom". Ms. Guercin stated no, we do not have a platform for Zoom. We already have other platforms in place that will provide an educational experience, such as Google Classroom and Google Meet.

Mr. Hassan mentioned that college students are being sent home to continue the semester online and colleges have cancelled graduation ceremonies. Mrs. Chin added that visits to colleges have been cancelled for high school seniors.

A resident asked if the County was helping out with cleaning the buildings. Dr. Celano stated no, our facilities team and transportation teams will be doing the cleaning. The District has funds in the budget that was allocated for snow days which we didn't use.

Ms. Guercin applauded the teachers. They have been on the front line and able to be calm and present for the students. They are amazing, especially in focusing on the students'

needs in case of school closures.

Dr. Celano also commended the teachers and added that he also wants to commend the facilities team and Marty Abrams, Director of Facilities, for the amazing job they are doing in cleaning and disinfecting the buildings.

Mr. Abrams thanked Dr. Celano but stated that it is a team effort.

VII Recommended Actions - Routine Business

RESULT: APPROVED [UNANIMOUS]

MOVER: Brian Hassan, Trustee SECONDER: Nancy Feinstein, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

A Approval of Minutes

1 Minutes - February 13, 2020 & February 27, 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the February 13, 2020 and February 27, 2020 Minutes.

B Approval of Personnel Report

1 Personnel Report - March 12, 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the March 12, 2020 Personnel Report.

C Acceptance of Report of Committee on Special Education

1 Report of Committee on Special Education - March 12, 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the March 12, 2020 Report of Committee on Special Education.

D Approval of Transfer Report

1 Transfer Report - March 12, 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the March 12, 2020 Transfer Report.

E Approval of Treasurer's Report

1 Treasurer's Report - January 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the January 2020 Treasurer's Report.

F Approval of Warrants

1 Warrants - March 12, 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Warrants:

General Fund Schedule: 73 through 81 Trust & Agency Schedules: 24 through 26

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Warrant #73	General Fund	\$ 441,258.34
Warrant #74	General Fund	\$ 163,764.29
Warrant #75	General Fund	\$ 2,892,280.54
Warrant #76	General Fund	\$ 218,327.07
Warrant #77	General Fund	\$ 1,231,359.72
Warrant #78	General Fund	\$ 2,804,757.88
Warrant #79	General Fund	\$ 196,579.10
Warrant #80	General Fund	\$ 410,930.45
Warrant #81	General Fund	\$ 196.99
Warrant #24	Trust & Agency	\$ 3,037,392.65
Warrant #25	Trust & Agency	\$ 2,787,938.76
Warrant #26	Trust & Agency	\$ 916.67

G Acceptance of Business Reports

1 Business Reports - March 12, 2020

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts the following Business Reports:

Appropriation Status through January 2020 Budget Transfer January 2020 Revenue Status through January 2020 System Audit Analysis January 2020 Trial Balance through January 2020 Cash Flow through January 2020

VIII 2020-2021 Draft Budget Presentation #2 & Continuation of Budget Discussion

Dr. Celano, along with Ms. Rutkoske, presented the 2020-2021 Proposed Budget Presentation #2. Dr. Celano reminded the public that this is a draft work in progress, not a finished product. He added that further discussions will take place at future Board of Education/Budget Meetings on March 26 and April 2. Then there will be a Budget Hearing on May 7. The adopted budget by the Board of Education will be presented for

voter approval on Tuesday, May 19. They reviewed the budget process again, focusing on the expenditures as follows:

- New York State Retirement System Pension Contributions
- Increase in Health Care Costs
- State Aid Outlook
- Original "Foundation Aid" Formula Levels for Herricks
- Budget Design Priorities
- Budget Proposal Highlights
- Proposed New Positions

A copy of tonight's PowerPoint can be found on the Herricks website at: https://www.herricks.org/Domain/53.

On behalf of the Board, Mrs. Chin thanked Dr. Celano and the Administrative staff for their hard work on developing the Budget. Mrs. Chin asked if there were any questions or concerns from the Board. Among the items raised were the following:

Mr. Zanetti encouraged the college students that have been sent home because of the pandemic, to come out and vote and think about working the polls.

Mrs. Chin asked if new bleachers are purchased for the Community Center, will we have the same seating capacity as the old bleachers. Mr. Abrams stated yes, because the partition will be removed from the gym which will make the sitting section longer.

Mr. Gounaris asked if administration could bring to the Board a breakdown of the program portion of the 2020-21 proposed budget. Ms. Rutkoske stated that she has already broken it down for the budget book and will bring it back to the Board.

Mrs. Chin asked if there were any questions or comments from the Public. Among the items raised were the following:

A resident asked what Foundation Aid is, and what Debt Service is. Ms. Rutkoske explained that Debt Service is the amount of money required to make payments on the principal and interest on outstanding loans, the interest on bonds, or the principal of maturing bonds. Foundation Aid was created in 2007 and suspended in 2008 due to Great Recession. It is the amount of aid allocated based on size, wealth and needs of each district, which comes out of State Aid. For the 2019-20 school year, Herricks was underfunded by \$5,476,354.00.

Dr. Celano stated that our next 2020-2021 proposed budget presentation will be on the Revenue and Reserve side of the budget.

IX Recommended Actions - New Business

A Nomination of Individuals for Nassau BOCES Board

Three seats on the Nassau BOCES Board will expire on June 30, 2020. Deborah Coates and Eric B. Schultz hold two of these seats. The third seat is vacant due to the retirement of Stephen B. Witt. Michael J. Hatten is running for the vacant Nassau

BOCES Board seat. Each seat carries a term of three years.

Herricks may nominate up to three (3) candidates.

Resolved: that the Board of Education of the Herricks Union Free School District hereby nominates the following candidates for the Nassau BOCES Board:

l.	
2.	
3.	

The Board of Education nominated the following candidates for the Nassau BOCES Board:

- 1. Deborah Coates
- 2. Eric B. Schultz
- 3. Michael J. Hatten

RESULT: APPROVED [UNANIMOUS]

MOVER: Brian Hassan, Trustee SECONDER: Nancy Feinstein, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

B Preliminary Review of Tentative Board Meeting Dates for the 2020-2021 School Year

In order for work to begin on the school calendar, it is necessary for the Board of Education to tentatively set its Board meeting schedule for next year. A draft schedule has been prepared. Only a consensus is needed at this time. The official schedule will be adopted at the Reorganizational Meeting.

RESULT: APPROVED [UNANIMOUS]

MOVER: James Gounaris, Trustee **SECONDER:** Brian Hassan, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

C Notice of Annual Election & Hearing on 2020-21 Budget

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Notice of Annual School District Election and Public Hearing on the 2020-2021 School Budget and authorizes the District Clerk to take all such necessary steps to publish the notice as required by law.

RESULT: APPROVED [UNANIMOUS]
MOVER: Henry Zanetti, Vice President
SECONDER: Nancy Feinstein, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

D Acceptance of Grant from Asia Society

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a grant in the amount of \$10,000.00 from the Asia Society, 725 Park Avenue, New York, NY 10021, for the period September 1, 2019 to August 31, 2020, to be used in connection with The Confucius Classroom Day activities and a portion of these funds may be used for travel to Asia Society events

and conferences. An additional subsidy amount of up to \$900.00 to be used for travel, hotel and conference registration to the 2020 National Chinese Language Conference.

On behalf of the Board of Education, Mrs. Chin thanked the Asia Society for the very generous grant.

RESULT: APPROVED [UNANIMOUS]

MOVER: Nancy Feinstein, Trustee **SECONDER:** James Gounaris, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

E Renewal of In-Car Driving Instruction Agreement with Bell Auto School, Inc. for 2020-21

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the renewal of In-Car Driving Instruction Agreement for a Driver Education Road Instruction Program to Bell Auto School, Inc., 251 E. Shore Road, Manhasset, NY 11030 for the 2020-21 school year at a cost of \$282.00 per student and optional umbrella insurance not to exceed \$1,000 per semester.

Be It Further Resolved: that the Board of Education President is authorized to execute the respective agreement.

Note: Legal notice was published Saturday, March 17, 2018. Sealed bid(s) were received and publicly opened on Wednesday, March 28, 2018 at 1:00 PM. Bell Auto School Inc., was awarded the bid on April 17, 2018. The bid was for the period July 1, 2018 through June 30, 2019, with the option to renew for three (3) additional one year periods, at a cost not to exceed CPI-U (Northeast Region).

RESULT: APPROVED [UNANIMOUS]

MOVER: Nancy Feinstein, Trustee **SECONDER:** James Gounaris, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

F Approval of Nassau BOCES Letter of Intent #726688 - Phase I Network Infrastructure Project

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board

of Education hereby approves Nassau BOCES Letter of Intent #726688 in the amount of \$373,292.63 for Phase I Network Infrastructure Hardware, Software and Cabling for the 2019-2020 school year.

Note: This project consists of network cabling/fiber at the High School and Center Street as well as the purchasing/replacement of network switches.

RESULT: APPROVED [UNANIMOUS]

MOVER: Nancy Feinstein, Trustee **SECONDER:** James Gounaris, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

G Approval of Consultant

The following resolution has been prepared for the Board's consideration:

Resolved: that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves Trish Despagni, Ed.D., Mathematics consultant with EMCC, LLC, 49 West End Avenue., Massapequa, NY 11758, to facilitate math workshops for elementary STRIVE and IG teachers during the 2019-20 school year for a fee of \$1,500.00 and will paid via ESSA Title grant funds.

Note: Dr. Despagni will provide math professional development focusing on appropriate math content, important skills and mathematical knowledge for their students and instructional strategies and best practices.

RESULT: APPROVED [UNANIMOUS]

MOVER: Nancy Feinstein, Trustee **SECONDER:** James Gounaris, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

H Approval of Agreement for Special Education Related Educational Services

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves agreements for Special Education Related Educational Services for selected students and Special Education Consulting Services to the District during the 2019-20 School Year with the following service providers and authorizes the Board of Education President to execute the respective agreements once prepared.

1. Syosset Home Tutoring, Inc.

Note: As per Board Policy #6700, the School District may engage the services of professionals without the need for seeking alternative proposals. The individual or company should be chosen based on accountability, reliability, responsibility, skill, and education. The Board of Education authorized an Inter-Municipal Cooperative Agreement for Special Education Related Services Request for Proposal (RFP) on March 9, 2017 to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA. Service providers denoted with an (*) responded to the RFP. All contracts have been prepared by District Attorney.

RESULT: APPROVED [UNANIMOUS]

MOVER: James Gounaris, Trustee **SECONDER:** Brian Hassan, Trustee

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

I Acceptance of Scholarship from Herricks Community Fund

The following resolution has been prepared for the Board's consideration: **Resolved:** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts a scholarship in the amount of \$5,000.00 from the Herricks Community Fund, 999 Herricks Road, New Hyde Park, NY 11040, for five 2020 graduating seniors to receive \$1,000.00 each, having the following criteria:

Two \$1,000.00 Scholarships in Art One \$1,000.00 Scholarship for Outstanding Achievement Two \$1,000.00 Scholarships for Support of Anti-Bullying

RESULT: APPROVED [UNANIMOUS]

MOVER: Brian Hassan, Trustee

SECONDER: Henry Zanetti, Vice President

AYES: Chin, Zanetti, Feinstein, Gounaris, Hassan

X Questions or Comments from the Public

Mrs. Chin asked if there were any question or comments from the Public. Among the items raised were the following:

The past president of PTA District Council thanked the Board of Education and the Administrators for all their support with the PTA annual scholarship fundraiser. She then asked if it was possible to give the PTA a discount on the custodial fee. Dr. Celano and the Board stated that based on Board Policy #1500, outside group expense incurred for custodial overtime, will be paid by the outside group. They then added that a discussion was had with the district's attorney at our last Policy Board meeting and it was said that it would be considered a gift of public funds if the District didn't charge a fee, so the District must charge a fee.

A resident thanked the Board and Central Administration, adding that he has the utmost confidence that they will do the right thing for the District.

XI New Business and Future Agenda Items

Mrs. Chin asked the Board if there was any New Business or Future Agenda items. There were none at this time.

Mrs. Chin mentioned the following future meeting dates:

March 26, 2020 – Regular and Budget Meeting #3

April 2, 2020 – Regular and Budget Meeting #4 & Budget Adoption

April 21, 2020 (Tuesday) – Regular and Boces Hearing

May 7, 2020 – Budget Hearing and Regular Meeting

May 19, 2020 (Tuesday) - Budget Vote

XII Future Business - Meetings are held at 7:30 PM unless otherwise noted

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March 26, 2020	Community	Regular & Budget Meeting #3			
	Center				
April 2, 2020	Community	Regular & Budget Meeting #4 &			
	Center	Budget Adoption			
April 21, 2020 – <i>Tuesday</i>	Community	Regular and BOCES Hearing			
	Center				
May 7, 2020	Community	Budget Hearing & Regular Meeting			
	Center				
May 19, 2020	Community	Budget Vote			
	Center				

XIII Adjournment

At 9:42pm, Mr. Gounaris made a motion to adjourn the Board of Education Regular Meeting and go into Executive Session for the purpose of discussing personnel and confidential student matters. The motion was seconded by Mr. Hassan and passed by unanimous vote.

Respectfully submitted,

Lisa Rutkoske, C.P.A.

District Clerk